

# WELCOME TO ACADEMIC SUPPORT WITH MS. KOSTEGAN

## CONTACT INFORMATION

Email: [lkostegan@Winthrop.k12.ma.us](mailto:lkostegan@Winthrop.k12.ma.us)  
Google Classroom Code: ml0uj7

## ACADEMIC SUPPORT SUPPLIES

Choose between an  
accordion folder, a  
binder, or a general  
folder to stay organized

## GRADING POLICY

Participation/classwork:  
100%

Daily warm up assignment: 1  
point

Staying on task/getting  
work completed: 3 points

Recording assignments in  
agenda and/or tracker: 1  
point

\*Point system. Each  
assignment is worth a  
certain amount of points..

## COURSE DESCRIPTION

This class is designed to help  
students' with organization,  
planning, time management, and  
task initiation skills. Students will  
work on homework from other  
classes and prepare themselves  
for upcoming quizzes, tests, and  
projects.

## ADDITIONAL HELP

I will be available before school from  
7:30am- 7:55am, and after school  
from 2:20-3:00 in my office located  
on the 3<sup>rd</sup> floor teachers room. Please  
contact me via email or check in with  
me during class if you would like  
additional help before/after school.



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## CELL PHONE & TECHNOLOGY POLICY

It is important that students give their full attention during during class without distractions. Students are expected to put their cell phones away once the bell rings for class. Students are only allowed to use their cell phone for music if it helps them while completing assignments. If a student is seen using their cell phone for other purposes then they will lose the privilege. Students are also allowed to use Chromebooks to complete homework assignments. This will also be taken away if the student is using it for other purposes other than work (e.g., Youtube, videos, games, etc.)

## GOOGLE CLASSROOM

All information regarding the Academic Support class will be posted on the Google Classroom page. However, the best way for parents and students to contact me is by email.



## CLASSROOM EXPECTATIONS

It is the students' responsibility to be prepared for class daily. All materials are required in class daily. Students are expected to be active participants in class by taking notes, completing all assignments, participating in class discussions, and working with other students as necessary. Students will be given note packets for each unit and are expected to bring their packet to class everyday and to keep it in an organized fashion..

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**\*\*I reserve the right to make adjustments or changes to this syllabus in order to meet the needs of the students in the classroom. If you have any questions concerning anything addressed in the syllabus, please feel free to contact me at the email address provided.**

By signing below, as the parent/guardian, you acknowledge that you have read the syllabus and understand what it states.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Period

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Best Mode of Contact (cell phone, work phone, email, letter sent home with student) AND LIST THE NUMBER, EMAIL ADDRESS, etc...

By signing below, as the student, you acknowledge that you have read the syllabus and understand what it states.

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Period

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

