i PASS

iParent System

A Guide for Parents

The iParent system is designed to provide an additional option for the sharing of information between Parents, Teachers, Students, and Administrators. It is NOT meant to be a replacement or substitute for telephone conversations, parent/teacher meetings, or any other direct interaction with the school system.

**Note: In the following section each possible menu option is explained. Each School in your school district has the ability to show or not show each option. When you access the iParent folder you may not see all of these options.**

**UPGRADE GUARDIAN INFORMATION**

This screen shows your current Biographical information that is maintained in iPass. This screen allows you to make changes to your current information such as the following:

PERSONAL INFORMATION

RESIDENTIAL ADDRESS

MAILING ADDRESS

PHONE NUMBERS

INTERNET USER INFORMATION

PRIMARY STUDENT INFORMATION

This screen shows your child’s Standard Test Scores that are maintained in iPass. Examples of these would be MCAS scores.

**VIEW PROGRESS REPORT**

This screen shows your child’s Progress Reports by course.

**VIEW BIOGRAPHICAL**

This screen shows your child’s biographical information that is maintained in iPass. Some information can be updated and some is view only.

GENERAL INFORMATION

RESIDENTIAL ADDRESS

MAILING ADDRESS

PHONE NUMBERS

GUARDIAN INFORMATION

**VIEW ATTENDANCE**

This screen shows your child’s year-to-date daily attendance summary activity for the current school year.

**From: dd/mm/yyyy To: dd/mm/yyyy:** This is the first day of school to the present day of school. Showing the year-to-date daily attendance summary information on your child.

**Present:** The total number of days your child has been present since the first day of school.

**Absent:** The total number of days your child has been absent since the first day of school.

Tardy/Present: The total number of days your child has been tardy/present since the first day of school. A child is marked tardy/present if they are late for school but arrive before the school’s specified time for being considered and recorded as absent for the day.

**Tardy/Absent:** The total number of days your child has been tardy/absent since the first day of school. A child is marked tardy/absent if they arrive to school after the school’s specified time for being considered present for the day.

**Dismissed/Present:** The total number of days your child has been dismissed/present since the first day of school. A child is marked dismissed/present if they are dismissed from school after the school’s specified time for being considered present for the day.

**Dismissed/Absent:** The total number of days your child has been dismissed/absent since the first day of school. A child is marked dismissed/absent if they are dismissed from school before the school’s specified time for being considered and marked absent for the day.

**Tardy/Dismissed/Present:** The total number of days your child has been tardy/dismissed/present since the first day of school. A child is marked tardy/dismissed/present if they arrive to school late and are dismissed early, but have been present in school for more than half of the school day.

**Tardy/Dismissed/Absent:** The total number of days your child has been tardy/dismissed/absent since the first day of school. A child is marked tardy/dismissed/absent if they arrive to school late and are dismissed early and have been absent from school for more than half of the school day.

**Inside Suspension:** The total number of days your child has been given an inside (in-school) suspension since the first day of school.

**Outside Suspension:** The total number of days your child has been given an outside (out of school) suspension since the first day of school.

**VIEW GRADES**

This screen shows the courses in your child’s current schedule and the corresponding term grades (i.e. report card grades) to date. Grades can be represented alphabetically and/or numerically.

Honor Roll Status: This is the student’s honor roll status by marking period.

**VIEW SCHEDULE**

This screen shows your child’s existing schedule.

Select Term: This allows you to select a particular term of your child’s schedule. It defaults to the active term of the current school year. Simply click the combo box, highlight and select the term of choice.

**Course:** The grid displays the course/section number, an abbreviated title of the course, and the room location of the courses for the selected term.

**VIEW DISCIPLINE**

This screen shows your child’s existing Discipline records.

This message will show up if Discipline is not viewable at your child’s current school.

**Discipline data is not published by this student's school.**